

Business Recycling Guidelines

All-in-One Business Recycling Guidelines

Please empty clean recyclables out of bags and boxes into your recycling container so that they can be easily sorted. If in doubt, throw it out!



What is accepted?

All these materials can be placed in the same recycling container.



Paper (Staples in paper OK)



Metal



Paper Food Containers



Plastic Cups, Bottles, Jugs, Tubs ONLY

Clean Paper

- Cardboard (flattened)
- Copy Paper
- Ream Wrappers
- File Folders
- Magazines
- Brochures
- Envelopes (windows, paper padding OK)
- Phone Books
- Paperbacks, Catalogs

Paper Food Containers

- Paper Cups
- Milk & Juice Cartons
- Frozen Food Boxes

Clean Metal

- Aerosol Cans
- Aluminum & Tin Cans

Clean Plastic

- New! Plastic Cups
- Bottles, Jugs, Jars
- Dairy Tubs (Ignore recycling symbols. No lids or Styrofoam.)
- Plastic Film (Only in securely tied clear plastic bag)

Materials Not Accepted



- Glass
- Shredded paper
- Plastic bags or film
- Styrofoam
- Bubble wrap
- Laminated paper, Tyvek paper
- Plastic Take-out Containers, Trays
- Plastic Plates, Cutlery, Straws
- Lids, Caps
- Plastic Food Wrap
- Ceramic Dishes, Drinking Glasses
- Aluminum Foil, Foil Trays
- Greasy or Sharp Metal
- Scrap Metal

Reduce & Reuse; Then Recycle!

(95% of an item's carbon footprint is made from producing and transporting it - only 5% in disposing of it!)

- Use durable dishware and utensils. Install a dishwasher.
- Donate unwanted items.
- Reuse items like file folders and manila envelopes.
- Consolidate office supplies.
- Use print preview and double sided copies.
- Use on-site packing materials like shredded paper.
- Reuse bubble wrap and foam peanuts.
- Switch off computers, chargers and lights.

Electronic and Hazardous Waste

Fluorescent tubes and bulbs, electronics (computers, cell phones, TVs etc.), rechargeable batteries, and hazardous products (cleaners, solvents, etc.) **require separate disposal**. Safe disposal information: wmlamptracker.com, ecyclewashington.org, 1800recycle.wa.gov



www.wmnorthwest.com
1-877-466-4668 (M-F 7am-5pm)

