



THINK GREEN AT WORK! REDUCE AND REUSE BEFORE YOU RECYCLE



95% of an item's carbon footprint is made from production, transportation, and storage—only 5% in disposal.

Reduce

- Buy items in bulk, with minimal packaging
- Keep mailing lists updated and remove company name from junk mail lists
- Store files electronically rather than in paper form
- Make copies on both sides of a sheet of paper
- Make duplex printing the default setting on all office printers
- Use durable dishware and silverware in the office breakroom, kitchen, or at office events

Reuse

- Reuse boxes as packaging containers or as a desk-side recycle bin
- Use reusable interoffice envelopes
- Reuse items like file folders and manila envelopes
- Consolidate office supplies
- Use scrap paper for notes
- Donate unwanted items

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97132



503-538-1388 (M - F, 8AM to 4PM)
www.wmnorthwest.com/newberg
Servicio de traducción disponible

Waste Prevention is even better than recycling! Reduce and reuse before you recycle!

Before you buy, use or discard an item, ask yourself:

- Reduce:**
Can I buy this with less packaging?
- Reuse:**
Can I or someone else use this again?
- Recycle:**
Can I recycle this after I use it?
- Buy Recycled:**
Can I get this item with recycled content?

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THINK GREEN.®

NEWBERG/DUNDEE

Commercial Recycling Guide



Waste Management is pleased to provide convenient garbage and recycling services for your business. These guidelines will help you use our services easily. Visit our website, wmnorthwest.com, for more tips on how to Think Green!

www.wmnorthwest.com/newberg

MIXED RECYCLING

The following items are accepted in your gray-lidded recycling cart or container. No need to separate. Please empty recyclables out of bags, boxes and six-packs, and put them loose in the recycling cart for easier sorting. All items must be clean.

Newspapers, magazines, catalogs (Unbagged and untied)



Paperboard (Uncorrugated cardboard, cereal boxes, cracker boxes, etc.)



Corrugated cardboard (Flatten and cut to fit in container. Please recycle large quantities separately.)



Office paper, scrap paper, junk mail



Phone books and other paperback materials



Aluminum and tin cans (Clean, remove labels)



Clean plastic (Rigid bottles, tubs, nursery pots and buckets from 6 ounces to 5 gallons in size. No caps or lids.)



No
Glass
Plastic bags
Styrofoam
Paper towels or facial tissues
Food contaminated or soiled items
Batteries



ADDITIONAL SERVICES

Cardboard Recycling

For large quantities

Corrugated cardboard
(Must have wavy inner layer)



Brown paper bags



No:
Paperboard (Uncorrugated cardboard) Waxed cardboard Paper

Glass Recycling

For large quantities. Please put glass in the designated container.

Glass bottles and jars
(Clean/rinsed with neck smaller than base.)



No:
Dishware Window glass Ceramics Drinking glass Vases

BEYOND THE CURB

The Newberg Transfer & Recycling Center accepts materials like scrap metal and electronics, which are not accepted in the curbside service. For a complete listing visit wmnorthwest.com/newberg.

Transfer & Recycling Center Hours:
Mon – Sat 8:00 – 5:00; Closed Sundays and Holidays

ELECTRONICS

Recycling available at the Newberg Recycling Center!
All computers, TVs, laptops, and monitors are banned from disposal in the State of Oregon. Electronics require special handling and cannot be collected curbside.

Free Electronics Recycling at Newberg Recycling Center
8:00 a.m. – 5:00 p.m.
Saturdays only

Call 503-538-1388 to schedule an appointment for large quantities, 7 or more items.



GENERAL INFORMATION

MISSED COLLECTION

Carts or containers must be accessible the night before your collection day. If your garbage or recycling is missed, please call to schedule a callback service. An additional charge will apply.

NEED RECYCLING CONTAINERS?

We provide labeled containers in a variety of sizes to suit your recycling needs. If you are just starting recycling service, Waste Management staff will help coordinate the placement of containers.

Desk-side recycling boxes are available to help make recycling easier. Simply give us a call at 503-538-1388 and let us know how many you need.

POST RECYCLING GUIDELINES

Post signs, guidelines and other educational materials near containers and in other highly visible areas. Call 503-538-1388 for a supply.



MINIMIZE RECYCLING CONTAMINATION

If you are having problems with contaminated recycling, please call 503-538-1388. We are happy to clarify our guidelines, conduct trainings, and keep your recycling secure from illegal dumping.

If our drivers find garbage or incorrect materials in your recycling containers, it is your responsibility to clean out the contamination so the containers can be serviced as recycling. You may also request that the container be serviced as garbage (fees apply) if there is too much contamination.